

Job Title	Civils Craftsperson
Department	Mechanical
Reports to	First Line Manager
Grade	Civils Craftsperson (will be matched to appropriate level of the pay framework in line with qualifications and competencies)
Purpose & Overview	<p>The purpose of the job is to contribute to a cost effective and customer focused, reliable gas service by carrying out routine and non-routine work across the district as part of a team.</p> <p>The job holder will be responsible for carrying out a wide range of civil engineering and construction activities to support the maintenance and improvement of our pressure reduction stations and network. There is also a requirement to help with the delivery of our Replacement and Capital programmes, to make sure that we can supply all future gas demand.</p> <p>The job holder will be trained to an appropriate standard to carry out the duties allocated and will receive direction from a First Line Manager or equivalent.</p> <p>The job holder may well be an experienced practitioner in one aspect of the work, but, with appropriate training may also undertake work across a wider cross section of work.</p>
Key Accountabilities	<ul style="list-style-type: none"> • Receive instructions and requests, plan and organise resources and make appropriate arrangements to ensure that work is carried out efficiently • Complete all aspects of groundwork including drainage, site preparation, construct & lay concrete bases and foundations; this may involve non-routine work and/or appropriate specialist knowledge • Carry out minor building and structural maintenance works, undertake bricklaying, blockwork, roof and general building repairs. Install, repair and maintain fencing and security infrastructure. • Undertake installation and maintenance work on pressure reduction installations, holders, compressor stations, heaters, pipework, valves, filters, meters and associated equipment; this may involve non-routine work and/or appropriate specialist knowledge. • Respond to emergencies, participate in standby and undertake testing, survey, detection and diagnostic work which may be of a non-routine nature, reporting results, ensuring safety and taking appropriate action in order to maintain the transportation system and associated equipment

	<ul style="list-style-type: none"> • Undertake and ensure that excavation, backfill, reinstatement and repair work is carried out to the necessary standards, including the removal of surplus/waste material • Work within and promote the philosophy of team working and development across all WWU activities to achieve business objectives and improve performance • Participate in the provision of excavation, pipelaying, pipe jointing, connection, repair, etc., activities which are necessary to complete the work • Operating and using mobile plant, mechanical lifting handling equipment, tools and other equipment properly and safely, ensuring they are correctly maintained and stored • Operate in accordance with safety codes, legal and Company standards, regulations and other Codes • Ensure that the health and safety of themselves and others is not adversely affected by their actions or omissions • Co-operate fully with management and employees to enable them to perform or comply with legislative duties placed upon them; this includes co-operating with the introduction of new systems and technologies designed to protect the health and safety of employees and the public • Co-operate with both management and other employees in implementing measures necessary to protect the environment • Work various shift patterns which includes weekend and evening work, and participation in a 24/7 standby rota
Technical Know-How & Skills	<p>The job holder will be required to have the following knowledge and skills:</p> <ul style="list-style-type: none"> • Background in civil engineering, constructions or groundwork • Good practical skills • Good team working skills • Basic engineering principles and skills • Customer awareness and care • An understanding of on-site health and safety and all aspects of gas safety • The ability to follow written and verbal instructions • An understanding of the gas supply network and the behaviour of various gases • Gas detection equipment and its usage • How to deal with internal and external gas emergencies • Knowledge of New Roads and Streetworks Act Activities • IT systems and mobile technology • Ability to communicate with fellow workers, management, public officials, site managers and the general public in order to

	carry out work, deal with routine complaints and ensure that we satisfy our customers and the general public
Qualifications	<ul style="list-style-type: none">• Full UK Driving Licence• EUSR SHEA Gas• SCO 1 & 2 Competent Person• Relevant plant operator certification