

Job Title:	Project Manager
Department:	Physical Security Delivery
Reports to:	Programme Manager
Grade:	Grade 5
Purpose & Overview:	<p>This role will support and project manage the delivery of the Physical Security Enhancements across Wales & West Utilities (WWU). This would involve managing new sites, maintaining the physical security across our existing sites as well as our Critical National Infrastructure (CNI) sites and other operational sites (AGIs, PRS etc).</p> <p>Coupled with the project focus of the role, there will be an expectation to lead on engagement activities with external stakeholders, mainly local authorities to keep them engaged with the project work being carried out by WWU and ensure they are at the forefront of the activities.</p> <p>The remaining works will include the design and installation of physical security enhancements, at existing gas assets, depots, stores, head office and the existing Critical National Infrastructure (CNI) Sites. Enhancements may include (but not limited to):</p> <ul style="list-style-type: none"> • Installation or upgrade to SR1 rated fencing • Barriers, bollards and turnstiles as deemed necessary • New single Access Control System • New integrated CCTV system • Door and wall hardening • Traffic defences • Locks and locking systems • Procedures and processes on site. • Key management <p>A key focus of the role will also be reporting and updating on progress to the Programme Manager and will be expected to will run their own governance delivery meetings, reporting progress, issues, risks and milestones to the Programme Governance.</p>
Key Accountabilities:	<ul style="list-style-type: none"> • Overall Project workstream responsibility of delivery of Physical Security Enhancements • Delivery of Projects, on time and on budget • Management of delivery team and Support staff • Contractor Management • Oversight and delivery a single workstreams • Budget responsibility, budget management and financial reporting for workstream • Produce delivery plans and understand the impacts and interdependencies • Regular reporting to the Programme Manager and Head of Procurement & Ops Support • Support supplier performance sessions • Ensure Security standards are met and signed off • Commission new assets • Minimise disruption to Operational colleagues • Stay updated with the latest in security technologies and techniques • Liaise with HR, Communications, Finance and Operational colleagues to ensure delivery of programme • Record keeping

	<ul style="list-style-type: none"> • Prepare the new and enhanced assets for handover to BAU
Technical Know-How & Skills:	<ul style="list-style-type: none"> • Project Management experience or Prince2 qualification, preferably with a Civils or Construction background • Security clearance • NEC4 and/or JCT Contract experience • Installation and commissioning of new physical assets • Negotiating skills • Outcome focussed • Procurement Awareness, Running Mini-Competitions and Evaluating Supplier Bids • Management of complex/technical construction projects • Team Management and working as team to deliver projects • Communication skills • Working knowledge of CDM • Managing projects on or around gas assets